

## **Pathways to Independence Inclement Weather Procedures:**

This is handled on a case-by-case basis and may include, but is not limited to, heavy snow, hail, severe storms, flash flooding, prolonged periods of rain, high winds or other catastrophic weather event.

### **Severe Weather Forecasted Prior to an Event:**

**PTI may cancel an event in advance if the weather forecast is severe.** If PTI cancels programs, we will do so no less than 2 hours prior to the event and attempt to notify all registered participants by phone (and email if unable to reach by phone).

- If you are uncomfortable traveling in severe weather conditions, please notify staff of your cancellation by calling the cellular number of the scheduled staff for the event, the cellular number of the Program Manager or the Executive Director. These numbers are:
  - Program Manager (Rose Piel): 314-651-3597
  - Executive Director (Craig Strohbeck): 314-537-1458
  - Program Specialist (Natasha Tucker): 417-437-1863
  - PTI Office: 314-863-0202 (please be sure to talk to a person and not just leave a message)
  - Part-time staff member phone numbers are updated on the emergency cards provided to all participants.

### **Severe Weather less than 2 hours Prior to an Event:**

In the event of severe weather that arises less than 2 hours prior to an event, PTI staff will attempt to notify participants by phone if any changes in scheduling is necessary. If unable to reach participants, staff will attempt to meet the individual at the designated meeting location and wait for up to 10 minutes past the scheduled meeting time and continue to try to reach the individual. If the weather is too severe to attempt to meet at the designated meeting location, staff will contact someone at that location and request assistance in intervening with the participant and helping them find safety. If the participant is stranded with staff at the location, staff will assist participants to a safe location and follow the guidelines of that location as well as assist the participant as needed in contacting individuals who may be concerned about their well-being.

### **Severe Weather During an Event:**

In the event of severe weather that arises or worsens during an event, PTI staff will assist participants to a safe location and follow the guidelines of that location. If in a vehicle, PTI staff will pull off the road, turn on the vehicle lights and emergency signals until the situation becomes safe to proceed.

Staff will assist participants as needed in contacting individuals who may be concerned about their well-being.

**No CANCELLATION FEES WILL BE APPLIED** when cancelling due to weather conditions.